

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina MO

February 24, 2014

10:00 A.M.

CALL TO ORDER: Walt Bittle called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Vera Monroe, Cheryl Brammer, Twila Anderson, Dollene Sanders, Joyce Findley, Ruby Dunbar, Tom Shively, and Walt Bittle.

EXCUSED: Sue Johnson, Paul Quinn, Cheryl Hayes, Wilma Stephens, Sue Conover and Jean Patrick

STAFF PRESENT: Pam Windtberg

ROLL CALL: The roll was called with all those listed above as present.

APPROVAL OF AGENDA: Cheryl Brammer made the motion to approve the agenda. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

EXECUTIVE DIRECTOR UPDATE: The 2014 Missouri Show Me Summit on Aging and Health is scheduled for August 26-28, 2013 in Osage Beach at the Lodge of Four Seasons. Our website is back up and working properly, it has been moved from Yahoo to GoDaddy. March 31 is Marilyn's last day at the agency and we are taking her to lunch at AJ's in Macon. Anyone wanting to say goodbye to Marilyn is welcome to join us at the restaurant. Lunch is on your own. Sheryl Malusky has been hired to fill the Fiscal Manager position- she will start on March 3, 2014. Joetta Coen, Alzheimer's Association provided information on their respite program available in our PSA.

APPROVAL OF MINUTES: Vera Monroe made the motion to approve the November 25, 2013 minutes as distributed. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

FINANCIAL REPORT: Jim Boettcher made the motion to approve the November, December & January financial reports as distributed. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Cheryl Brammer made the motion to approve the November, December & January Vera Monroe and carried by aye vote of all those listed above as present.

SHL REPORT: Walt gave an update on SHL Legislation and reported on the March 26th SHL Board meeting/Advocacy Day at the Capitol in Jefferson City.

SSC REPORT: The annual meeting of the Senior Service Council was held on Friday, February 7, 2014. The council approved the proposed 13% cuts to FY 2015 contracts.

C.A.R.E. REPORT: Diana Hendrix, Senior Center Administrator, Ralls County Introduced C.A.R.E.'s guest speaker Thomas Adams, Missouri Foundation for Health.

LEGISLATIVE UPDATE:

The FY 14 Omnibus spending bill was passed. OAA nutrition programs will receive a 46.4 million increase but we do not know what the increase will be for Missouri. Our other programs were level funded at FY 2013's post-sequester levels. The Governor's FY 15 budget includes a one million dollar increase for congregate and home delivered meals. Bills have been introduced in the house and senate to reauthorize the MoRx program. According to the National Association of AAA's the Minimum Wage Executive Order does not apply to Older Americans Act funding.

NEW BUSINESS:

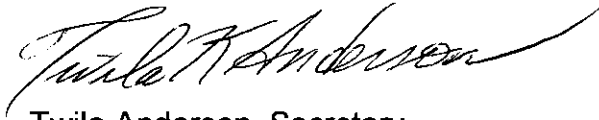
1. USDA Meals/Medicaid Meals – November, December & January information provided.
2. Family Caregiver Support Program – November, December & January information provided.
3. Ratification of Executive Committee Actions – Joyce Findley made the motion to ratify the Executive Committee's actions on January 24, 2014 approving changes to sections of the Request for Proposal and raising the maximum pay scale for the Fiscal Manager position at hire from \$45,000 to \$50,000. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.
4. FY 2014 Area Plan Update – Vera Monroe made the motion to approve submitting the FY 4 Area Plan update to DSS. Seconded by Ruby Dunbar and carried by aye vote of those listed above as present.

5. FY 15 Budget Cuts – The area plan update is due March 1, 2014. I requested and we received a waiver to change the submission date to May 1, 2014. If we try to sustain contracts at FY 14 levels in FY 2015 we will be very close to depleting our carryover funding. We should have two months of carryover funding. In order to maintain one and a half months of carryover we will need to cut contracts by approximately 13%. Jim Boettcher made the motion to cut all contracted services approximately 13%. Seconded by Vera Monroe and carried by aye vote of those listed above as present.
6. Request for Proposal- FY 2015 – 2019 – we are bidding out all of our contracted services. The pre-proposal conference will be held March 28, 2014 at the Shelbina library. Sealed proposals are due in our office no later than 2:00 pm, April 30, 2014. Bids will be opened and read at that time. Responsive RFP's will be reviewed and scored. Contracts will be issued to those organizations awarded contracts.
7. Update of Agency Grants –
 - MIPPA**- our 1 year MIPPA grant which will end September 30, 2014. Contractors must produce 66 LIS/MSP applications to draw down the \$9,951 in funding.
 - NAVIGATOR**- this grant ends August 31. Several trained Navigators continue to conduct outreach/education, counseling, and application assistance in our PSA. To date we have paid contractors \$16,623.61.
 - South Central Pension Rights Project (SCPRP)**- The AA's continue to partner with this program to spread the word about the pension recovery project. Thanks to this partnership Missouri seniors have received several million dollars in pension recoveries.
8. MEHTAP Application – We are requesting \$85,000 based on the estimated number of service units we anticipate providing. Joyce Findley made the motion to submit the MEHTAP application. Seconded by Ruby Dunbar and carried by aye vote of all those listed above as present.
9. NEMO AAA FY 13 Audit/Monitoring – our FY 2013 audit/monitoring has been completed- there were no findings. The audit will be presented at our April Board meeting. The auditor requested an extension on our 990.

10. Dates & Polling Locations for Board/SHL Elections – Jim Boettcher made the motion to hold elections at the senior centers during the week of May 5 – 9, 2014. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present.

The meeting adjourned at 11:15 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Twila Anderson". The signature is written in black ink and is positioned above the printed name.

Twila Anderson, Secretary