

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina, Mo.

June 22, 2015

10:00 A.M.

CALL TO ORDER: Walt Bittle called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Cheryl Brammer, Joyce Findley, Vera Monroe, Tom Shively, Sue Johnson, Walt Bittle, Dollene Sanders, Sue Conover, Twila Anderson and Jim Boettcher

STAFF PRESENT: Pam Windtberg

EXCUSED: Ruby Dunbar, Ed Schieffer, Cheryl Hayes, and Jean Patrick

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The April 27, 2015 minutes were approved as distributed.

EXECUTIVE DIRECTOR UPDATE:

Board members need to sign the IRS Form 990, Return of Organization Exempt from Income Tax form in your Board Folder.

Board members expense forms must be turned in by July 8, 2015.

We finished monitoring on June 2nd. We will start monitoring contractors for FY 15 in August or September. As always, we are asking board members to assist us with monitoring satellites and OATS buses.

The 12th Annual Show Me Summit on Aging & Health "Set Sail for the Future" is August 17-19, 2015 at the Lodge of Four Seasons in Lake Ozark, MO.

Our subscription for the Board & Administrator publication is due for renewal 9/25/2015. The cost of the subscription is around \$200.00. Joyce Findley made the motion renew the subscription. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.

Our annual SCAMBOREE is tomorrow at 10:00 am at Bank Midwest. This year we are partnering with RSVP and Community Opportunities, Inc. There will be speakers from the Police Department and the Missouri Senior Medicare Patrol. There will also be free shredding of documents.

The NEMO Senior EXPO committee has decided to do the Expo every other year. Our next EXPO will be in October 2016.

There is an issue of ownership with an image ma4 displayed on their website. As an agency that links to that website we received the email notice addressed to ma4. We did not display the image on our website. ma4 is handling the situation and has responded thru an attorney asking this entity to prove they own the image.

The 2015 White House Conference on Aging will be held on July 13, 2015. There will be opportunities to participate by watching a live stream, sharing stories and tweeting questions to the event in Washington.

The NAPIS program is moving from a server based program to the internet. It will now be accessible from any computer. Our cost for seats has increased 900 dollars yearly. We pay for 21 seats and will be monitoring usage to make sure no provider has more than 1 person logging on at a time.

FINANCIAL REPORTS (Balance Sheet and Budgeted Statement of Revenues and Expenditures): Cheryl Brammer made the motion approve the April & May financial reports as distributed. Seconded by Sue Conover and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Vera Monroe made the motion to approve April & May checks written report as distributed. Seconded by Sue Conover and carried by aye vote of all those listed above as present.

LEGISLATIVE UPDATE: \$400,000 was approved by the legislature for meals in SFY 2016. Our share is around \$21,000. State revenues are up 7.5 percent in all categories. The Older Americans Act remains unauthorized.

SHL REPORT: Walt Bittle reported on SHL's advocacy program and that the NE delegation will meet today to choose 2 proposals and 5 alternate proposals to submit to the SHL Board.

C.A.R.E. REPORT: Lacy Ackley introduced Kayli Hyatt, the new senior center administrator at Senior Americans Multipurpose Center.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – April & May information emailed/mailed/in Board folders.
2. Family Caregiver Support Program – April & May information emailed/mailed/in Board folders.
3. Governance Committee Recommendation for Appointment to SSC – Joyce Findley moved to appoint Travelle Whitaker, Debra Sparks, Lyndon Bode, Diana Hendrix and Tom Shively to the NEMO AAA Senior Service Council. Approved.
4. Standing Committee Reports – Information provided.
5. Request for Transfer of In-Home Funding – Twila Anderson made the motion to approve in-home providers request to transfer in-home funding within their service area. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
6. Area Plan FY 15 Budget Revision – Cheryl Brammer made the motion to approve the submittal of the FY 2015 area plan budget revision. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.
7. Election of Governance Committee – Joyce Findley moved to adopt the Governance Committee's recommendation to elect Ruby Dunbar, Joyce Findley, Jim Boettcher, Dollene Sanders, Walt Bittle and Travelle Whitaker to serve on the Governance Committee for FY 16. Approved.
8. Election of Officers – Joyce Findley moved to adopt the Governance Committee's recommendation to elect- Vera Monroe, Chairman; Walt Bittle, Vice Chairman; Sue Johnson, Secretary; Joyce Findley, Treasurer, Twila Anderson, Parliamentarian and Jim Boettcher, Member at Large for FY 2016. Approved.
9. Designate Check Signers – Joyce Findley made the motion to designate Pam Windtberg, Ruby Dunbar, Dollene Sanders, Vera Monroe, Dorothy Selby and Eileen Bradley as check signers in FY 2016. Seconded by Sue Conover and carried by aye vote of all those listed above as present.

10. Appoint Alternates- Chairman Walt Bittle appointed Jean Patrick & Martha Redding to a 3 year term beginning July 1, 2015.
11. Appoint Program/Audit Committee – Board members were requested to sign up for Program Committee. Joyce Findley made the motion to appoint Eileen Bradley, Vera Monroe and Travelle Whitaker to the Audit Committee. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.
12. Committee Sign Up – Board members were asked to sign up for one or two committees.

The meeting adjourned at 11:45 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sue Johnson".

Sue Johnson, Secretary