

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

First Baptist Church, Monroe City MO

Shelbina Library, Shelbina, Mo.

June 25, 2012

10:00 A.M.

CALL TO ORDER: Wanda Smith called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Vera Monroe, Wanda Smith, Sue Johnson, Joyce Findley, Walt Bittle, Twila Anderson and Wilma Stephens

EXCUSED: Dollene Sanders, Ruby Dunbar, Sue Conover, Cheryl Brammer and Jean Patrick

STAFF PRESENT: Pam Windtberg

ROLL CALL: The roll was called with all those listed above as present.

APPROVAL OF AGENDA: Jim Boettcher made the motion to approve the agenda. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

APPROVAL OF MINUTES: Vera Monroe made the motion to approve the April minutes as distributed. Seconded by Wilma Stephens and carried by aye vote of all those listed above as present.

FINANCIAL REPORT: Joyce Findley made the motion approve the April & May financial reports as distributed. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Walt Bittle made the motion to approve April & May checks written report as distributed. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

SHL REPORT: Walt Bittle reported that the NE delegation met on June 5 and chose 2 proposals and 5 alternate proposals to submit to the SHL Board- Proposal- Restore Core Funding for Home Delivered Meals; Proposal- Mandatory insurance discounts for seniors completing driver safety class; Alternate- Ban all texting while driving, Alternate- Dental health and hearing aid assistance for seniors; Alternate- Criminal background checks for long-term care workers; Alternate- Protection from sexual predators

Predators in Care Facilities and Alternate- Create relief for seniors from increasing residential property tax after the age of 70. Walt Bittle was elected chairman of the delegation. The SHL fall session will be held in Jefferson City October 10, 11 & 12. Ma4 is giving each AA \$800.00 to cover most of the cost of sending two SHL members to attend the 9th Annual Aging Summit. Walt Bittle and Mary Lou Brennan will be attending from NE.

C.A.R.E. REPORT: Senior Center Administrator, Kathy Bartolacci reported on the activities at the Higbee Senior Center's nutrition program.

EXECUTIVE DIRECTOR UPDATE:

We start monitoring contractors in July and should finish by the end of August. As always, we are asking board members to assist us with monitoring satellites and OATS buses.

There is a copy of the agency's revised Personnel Policies in your folders. Thanks to Wait for editing.

The Department of Health and Senior Services is applying for another CDSMP grant.

FY 13 contracts were emailed to providers on Friday, June 22.

LEGISLATIVE UPDATE: \$941,620 of the statewide 1.4 million dollars lost in 2010 has been restored to the home-delivered meals core budget for FY 2013.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – April & May information emailed/mailed.
2. Family Caregiver Support Program – April & May information emailed/mailed.
3. Ombudsman Report – There are now 12 ombudsman volunteers in the NE region providing over 2,500 volunteer hours, making nearly 8,000 visits and addressing over 700 grievances.
4. Personnel Committee Recommendation – Jim Boettcher made the motion to approve the Personnel committee's recommendation to give

AA staff a 3% raise in FY 13. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.

5. FY 2013 Budget – The cuts to contracts that were made as a result of the funding lost in 2010 have fully restored for FY 13. At this point the federal funding for FY 13 is flat. Older American's Act programs could be facing an automatic 7.8% spending cut as of January 2, 2013.
6. Selection of SSC Membership – Vera Monroe made the motion to select Jim Boettcher, Teresa Pagliai and Sheree Webb to serve another term on the Senior Service Council, Seconded by Twila Anderson and carried by aye vote of all those listed above as present.
7. Standing Committee Reports – Information provided.
8. Request for Transfer of In-Home Funding – Wilma Stephens made the motion to approve NECAC and Heartland Resources request to transfer in-home funding within their service areas. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
9. Disease Prevention Program – Twila Anderson made the motion to include 4 evidenced-based programs- Powerful Tools for Caregivers, Healthy Ideas, CDSMP and the Stepping on Program in our FY 13 RFP for Disease Prevention funding. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
10. Board Member Appointment – Twila Anderson made the recommendation to the Board to appoint Walt Bittle, Board member for Warren County to serve for the un-expired term through June 30, 2014. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.
11. Election of Governance Committee – Walt Bittle made the recommendation to the Board to elect Ruby Dunbar, Wanda Smith, Walt Bittle, Dollene Sanders and Travelle Whitaker to serve on the Governance Committee for FY 13. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.
12. Election of Officers – Walt Bittle made the recommendation to the Board to elect- Jim Boettcher, Chairman; Wilma Stephens, Vice-Chairman; Twila Anderson, Secretary; Vera Monroe, Treasurer; Walt Bittle, Parliamentarian and Sue Johnson, Member at Large for FY 13.

Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

13. Designate Check Signers – Joyce Findley made the motion to designate Pam Windtberg, Ruby Dunbar, Dollene Sanders, Vera Monroe and Eileen Bradley as check signers in FY 2013. Seconded by Wilma Stephens and carried by aye vote of all those listed above as present.
14. Appoint Board Alternate- Jean Patrick – Jim Boettcher made the motion to appoint Jean Patrick to serve as Board alternate from the Mark Twain region through June 30, 2015. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.
15. Appoint Program/Audit Committee – Board members were requested to sign up for Program Committee. Jim Boettcher made the motion to appoint Wilma Stephens and Eileen Bradley to the Audit Committee. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.
16. Committee Sign Up – Board members were asked to sign up for one or two committees.

The meeting adjourned at 11:00 am.

Respectfully submitted,



Sue Johnson, Secretary