

**NORTHEAST MISSOURI AREA AGENCY ON AGING  
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina MO

September 23, 2013

10:00 A.M.

**CALL TO ORDER:** Walt Bittle called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

**BOARD MEMBERS PRESENT:** Jim Boettcher, Wilma Stephens, Vera Monroe, Twila Anderson, Sue Johnson, Joyce Findley, Dollene Sanders, Ruby Dunbar, Sue Conover, Jean Patrick, Cheryl Hayes, Paul Quinn, Tom Shively and Walt Bittle.

**EXCUSED:** Cheryl Brammer.

**STAFF PRESENT:** Pam Windtberg

**ROLL CALL:** The roll was called with all those listed above as present.

Sue Johnson made a motion to close the Board meeting at 11:00 a.m. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

**SEAT NEW BOARD MEMBERS-** Cheryl Hayes and Paul Quinn

**APPROVAL OF AGENDA:** Wilma Stephens made the motion to approve the agenda. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

**EXECUTIVE DIRECTOR UPDATE:** We requested and received \$85,000 MEHTAP funding for FY2014. We received our July and August advances so we were able to meet our financial obligations. Contractor monitoring is going very well this year. The 5<sup>th</sup> Annual NEMO Senior EXPO is Tuesday, October 29<sup>th</sup>. This year the Medicare Part D open enrollment begins on October 15<sup>th</sup> and ends on December 7<sup>th</sup>. We have not been notified that the Department of Health and Senior Services has been awarded the MIPPA grant. ma4 was awarded the Navigator grant by CMS. We are receiving \$51, 432. We will have cooperative agreements with 8 providers to conduct outreach/education, counseling and application assistance in our 16 counties. Navigators are required to take the 20+ hours of CMS training and be licensed by the Missouri Department of Insurance. Open enrollment is supposed to begin October 1, 2013 and end on March 31, 2014.

At our request, the Missouri Foundation for Health granted a 2-month extension of the Healthy Ideas grant, which moves the end of the grant to October 31, 2013. All partnering agencies of the Healthy Ideas grant have agreed to sustain and continue utilizing the Healthy IDEAS curriculum for adults age 55+ as a standard practice within their respective agencies. The states legal Helpline Grant ended on August 31. The legal helpline will continue to operate. The 2014 Aging Summit will be held September 10, 11 & 12. Unfortunately there was a glitch in the way the ballot was written so the Clark County Council on Aging will not receive county tax funding. The division has asked the AA's to help them with the reassessments for Medicaid clients.

**APPROVAL OF MINUTES:** Sue Conover made the motion to approve the June 24, 2013 minutes as distributed. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

**FINANCIAL REPORT:** Vera Monroe made the motion approve the June, July & August financial reports as distributed. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

**CHECKS WRITTEN REPORT:** Sue Conover made the motion to approve June, July & August checks written report as distributed. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

**SHL REPORT:** Walt Bittle reported on the Aging Summit and the upcoming SHL fall session.

**C.A.R.E. REPORT:** Craig Silvey reported on the SMP program.

**LEGISLATIVE UPDATE:** There is the threat of a government shutdown if Congress does not pass a continuing resolution. Work continues on the reauthorization of the Older Americans Act in the Senate. The House has not yet taken up this issue. The sequestration of discretionary program funding will be in effect through FY 2021. The Governor has released the \$440,000 meal funding for AA's that he was withholding. Also released was funding for Medicaid Home and Community Based Services

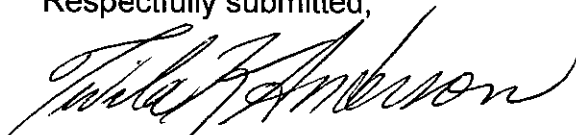
**NEW BUSINESS:**

1. USDA Meals/Medicaid Meals – June, July & August information provided.
2. Family Caregiver Support Program – June, July & August information provided.

3. Ratification of Executive Committee Actions – the Executive Committee met on 07/23/13 and gave the executive director a rating of outstanding on her performance evaluation. Sue Conover made the motion to ratify this Executive Committee action. Seconded by Jean Patrick and carried by aye vote of all those listed above as present.
4. Bylaws Committee Report – The Bylaws committee report has been postponed to the November 25<sup>th</sup> Board meeting.
5. FY 13 Board Committees List – Information provided.
6. Area Agency Audit FY13 – The division has awarded the NEMO AAA audit contract to Marsh Espy and Riggs. We are waiting for our audit to be scheduled,
7. Standing Committee Report, 1<sup>st</sup> Quarter FY12 – Information provided.
8. Financial Software – Joyce Findley made the motion to have AA staff research the safety and cost of putting our financial program in the cloud. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.
9. FY 14 Area Plan Revision – Vera Monroe made the motion to approve the submittal of the area plan revision. Seconded by Ruby Dunbar and carried by aye vote of all those listed above as present.
10. Year End Report – FY13 – Information provided.
11. NEMO AAA Policy and Procedure Revision – Jim Boettcher made the motion to approve the revised Grievance Procedure. Seconded by Jean Patrick and carried by aye vote of all those listed above as present.

The meeting adjourned at 11:30 am.

Respectfully submitted,



Twila Anderson, Secretary