

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES
Shelbina Library, Shelbina MO
September 24, 2012
10:00 A.M.**

CALL TO ORDER: Jim Boettcher called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Wilma Stephens, Vera Monroe, Twila Anderson, Sue Johnson, Joyce Findley, Dollene Sanders, Ruby Dunbar, Wanda Smith and Walt Bittle.

EXCUSED: Sue Conover, Cheryl Brammer and Jean Patrick.

STAFF PRESENT: Pam Windtberg

ROLL CALL: The roll was called with all those listed above as present.

APPROVAL OF AGENDA: Vera Monroe made the motion to approve the agenda. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

APPROVAL OF MINUTES: Wilma Stephens made the motion to approve the June 25, 2012 minutes as distributed. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.

FINANCIAL REPORT: Joyce Findley made the motion approve the June, July & August financial reports as distributed. Seconded by Ruby Dunbar and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Walt Bittle made the motion to approve June, July & August checks written report as distributed. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.

SHL REPORT: Walt Bittle reported on the Aging Summit and the upcoming SHL fall session.

C.A.R.E. REPORT: Carol Ragar reported on the Mark Twain Legal Services program.

EXECUTIVE DIRECTOR UPDATE:

We requested and received \$100,000 MEHTAP funding for FY2013.

The 4th Annual NEMO Senior EXPO is Tuesday, October 23rd. We are hoping to have at least 55 exhibitors again this year and to increase the number of attendees. Toni sent out over 500 letters to agencies and businesses asking for exhibitors, sponsors and door prizes-we are getting a good response. We are hoping to have over 300 attendees.

This year the Medicare Part D open enrollment begins on October 15th and ends on December 7th. The area agency and nutrition contractors will be doing plan comparisons and enrollments for seniors and disabled.

We exceeded our FY 12 MIPPA goal and paid contractors a total of \$14,167.00. We have received an additional \$2,000 of MIPPA funding for July, August and September. We must produce 15 LIS/MSP applications to earn the funding and we have met that goal.

All of our partners are now offering Healthy IDEAS and we are moving right along with out any issues. A grant evaluator from the Missouri Foundation for Health made a site visit on July 12, 2012. The visit went very well- our Healthy Ideas numbers are very good- 50% of participants report increase confidence level in self-management in improving mood, 25% of participants report a decreased level of pain, 87.5 % report and increase in activity level.

A public notice was sent to approximately 40 agencies and published in 4 newspapers- Kirksville, Moberly, Hannibal and Warrenton and Columbia for disease prevention services. Bids were due in our office on September 10th. We received one responsive bid.

The agency is conducting another survey for quality of service for all of our programs. Toni has done a great job organizing this project- we are getting a very good response compared to previous surveys and it is costing less. She will be compiling the results which will be available for the November board meeting.

LEGISLATIVE UPDATE: The reauthorization of the Older Americans Act is moving forward with bills being introduced by both republicans and democrats. Older Americans Act programs are considered discretionary and we are facing the 8.4% sequester of federal funding. The automatic sequester will begin on January 2, 2013 unless congress takes action in November.

UNFINISHED BUSINESS:

1. NONE

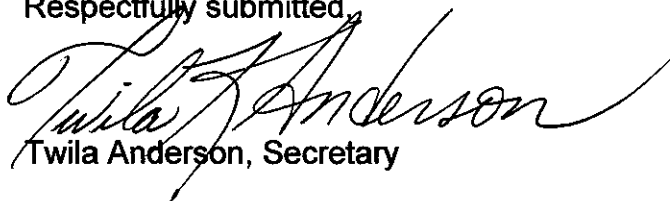
NEW BUSINESS:

1. USDA Meals/Medicaid Meals – June, July & August information provided.
2. Family Caregiver Support Program – June, July & August information provided
3. Ratification of Executive Committee Actions – the Executive Committee voted on 07/5/12 to: to approve Monroe City Senior Nutrition Center's request to transfer in-home funding within their service area; and, to approve Lincoln County Council on Aging's request to lower their congregate meal cost to \$7.00 and their Home-Delivered meal cost to \$8.99. The Executive Committee voted on 7/23/12 to revise NEMO AAA contracting procedures adding language that allows an independent contractor(s) to evaluate Request for Proposals (RFP's); and, gave the executive director a rating of outstanding on her performance evaluation. The executive committee voted on 09/11/12 to accept the program committee's recommendation to award the contract for disease prevention to the Northeast Missouri Rural Health Network; and, to sign the \$15,000 CLAIM contract. Vera Monroe made the motion to ratify these Executive Committee actions. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
4. Bylaws Committee Report – Walt Bittle reported to the Board that the By Laws have been edited for language, grammar and punctuation. The amendments to the By Laws were also edited and there are revisions. The revisions to the amendments will be provided to Board members at least two weeks prior to the November 26th Board meeting.
5. FY 13 Board Committees List – Information provided.
6. Area Agency Audit FY12 – The division notified the AA's that they are unable to renew the audit contracts for FY 12; they are in the process of bidding out the audits. We are hoping to have a completed audit prior to the deadline of March 31.
7. Standing Committee Report, 1st Quarter FY12 – Information provided.
8. Board & Administrator Subscription Renewal – Joyce Findley made the motion to renew the subscription. Seconded by Wanda Smith and carried by aye vote of all those listed above as present.

9. Contractor Monitoring – Contractor monitoring has gone very well this year, we will finish up October 3rd.
10. Year End Report – FY12 – Information provided.
10. Agency's Financial Situation – We received our advances from the division on time and did not have cash flow problems in July, August or September.
12. SMP Contract – Based on the agency's inability to meet the requirements in the SMP contract Wilma Stephens made the motion to not sign. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.
13. Parking Lot Repair – After discussion, Sue Johnson made the motion to have the parking lot re-sealed. Seconded by Ruby Dunbar and carried by aye vote of all those listed above as present.

The meeting adjourned at 11:30 am.

Respectfully submitted,



Twila Anderson, Secretary