

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

First Baptist Church, Monroe City MO

Shelbina Library, Shelbina, Mo.

June 24, 2013

10:00 A.M.

CALL TO ORDER: Jim Boettcher called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Cheryl Brammer, Vera Monroe, Tom Shively, Sue Johnson, Walt Bittle, Ruby Dunbar, Dollene Sanders, Twila Anderson and Wilma Stephens

EXCUSED: Joyce Findley, Sue Conover and Jean Patrick

STAFF PRESENT: Pam Windtberg

ROLL CALL: The roll was called with all those listed above as present.

APPROVAL OF AGENDA: Sue Johnson made the motion to approve the agenda. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

EXECUTIVE DIRECTOR UPDATE:

Reminder: Sign the IRS Form 990, Return of Organization Exempt From Income Tax form in your Board Folder; turn in your "Reviewing Agency Materials" sheets and send in your expense forms by July 8, 2013.

We start monitoring contractors in August and should finish by the end of October. As always, we are asking board members to assist us with monitoring satellites and OATS buses. The monitoring schedule will be sent to contractors and board members around the 22nd of July.

The Department of Health and Senior Services has applied for another MIPPA grant. ma4 applied for the marketplace navigator grant from CMS. ma4 is also applying for an Expanding Coverage Through Consumer Assistance grant from the Missouri Foundation for Health

Final contract amendments for FY 13 and contracts for FY 14 were sent to providers last week. At this point we do not have an allotment table for FY 2014 from the department.

Due to an upgrade in our financial software package we have to replace Marilyn's computer.

The Salvation Army is asking that we allow them to put a sign, with their name, address and an arrow pointing to their location. Wilma Stevens made the motion to approve the request. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present.

The 10th Annual Show Me Summit on Aging & Health "It's All About Seniors – Aging Well is August 21-23, 2013 at the Capitol Plaza in Jefferson City.

Our sewer line was clogged and we had water in the building. Llewellyn's took care of the water situation and Rapid Rooter water jetted our entire sewer line to the city main- 250 feet.

Our Healthy Ideas grant with the Missouri Foundation for Health was scheduled to end on August 30, 2013. Because we have unexpended funds MFH could extend our grant. Cheryl Brammer made the motion to approve the request to MFH to extend the grant. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.

Our subscription for the Board & Administrator publication is due for renewal 9/25/2013. The cost of the subscription is \$225.00. Vera Monroe made the motion to approve renewing the subscription. Seconded by Wilma Stephens and carried by aye vote of all those listed above as present.

The Executive Committee will be conducting a hearing for a legal services complaint on Thursday, June 27th.

The 2013 audit bids were released. The bids are due July 11th and the auditors should be selected by mid August. This will be a 5 year total contract.

APPROVAL OF MINUTES: Ruby Dunbar made the motion to approve the April minutes as distributed. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

FINANCIAL REPORT: Vera Monroe made the motion approve the April & May financial reports as distributed. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Walt Bittle made the motion to approve April & May checks written report as distributed. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.

SHL REPORT: Walt Bittle reported that the NE delegation will meet today to choose 2 priority proposals and 5 alternate proposals to submit to the SHL Board.

C.A.R.E. REPORT: Senior Center Administrator, Barbara Smith reported on the Scotland County Senior Center's nutrition program.

LEGISLATIVE UPDATE: For SFY 2014, \$570,000 was approved by the legislature for home delivered meals. Unfortunately the additional \$1 million the AAA's fought for was not included in the budget. The Governor did veto SB350 which eliminates the circuit breaker tax credit for renters. The Provider bill to increase rates passed in the legislature, the Governor has not yet signed the bill.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – April & May information emailed/mailed.
2. Family Caregiver Support Program – April & May information emailed/mailed.
3. Governance Committee Recommendation – Ruby Dunbar made the motion to appoint Cheryl Hayes, Edina to fill the board vacancy in Knox county and Paul Quinn, Monroe City to fill the board vacancy in Monroe county. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.
4. FY 2013/2014 Budget – We received the 2013-4 allotment table the first week in June- as a result of sequestration there was a \$16,462 decrease in NSIP funding and a \$1,317 decrease in Title III D funding. We are expecting additional cuts in FY 2014.
5. Selection of SSC Membership – Walt Bittle made the motion to select Travelle Whitaker, Tom Shively, Diana Hendrix, Debra Sparks and Lynden Bode to serve another term on the Senior Service Council, Seconded by Sue Johnson and carried by aye vote of all those listed above as present.
6. Standing Committee Reports – Information provided.

7. **Parking Lot – Cheryl Brammer made the motion to accept the \$600.00 bid from Show Me Excavation & Plumbing to install tile across the front of the building on the north and along the side out to the back of the building and to seal along the north side of the building. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.**
8. **Request for Transfer of In-Home Funding – Wilma Stephens made the motion to approve NECAC, Heartland Resources and HomeCare of Mid Missouri's request to transfer in-home funding within their service areas. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.**
9. **FY 2014 Contractor Bid Prices – Ruby Dunbar made the motion to approve the FY 2014 contractor bid prices. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.**
10. **Area Plan Amendment – Vera Monroe made the recommendation to approve the submittal of the FY 2013 area plan amendment. Seconded by Wilma Stephens and carried by aye vote of all those listed above as present.**
11. **Election of Governance Committee – Ruby Dunbar made the recommendation to the Board to elect Ruby Dunbar, Joyce Findley, Jim Boettcher, Dollene Sanders and Travelle Whitaker to serve on the Governance Committee for FY 14. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.**
12. **Election of Officers – Ruby Dunbar made the recommendation to the Board to elect- Walt Bittle, Chairman; Wilma Stephens, Vice-Chairman; Twila Anderson, Secretary; Vera Monroe, Treasurer; Jim Boettcher, Parliamentarian and Sue Johnson, Member at Large for FY 14. Seconded by Sheryl Brammer and carried by aye vote of all those listed above as present.**
13. **Designate Check Signers – Sue Johnson made the motion to designate Pam Windtberg, Ruby Dunbar, Dollene Sanders, Vera Monroe and Eileen Bradley as check signers in FY 2013. Seconded by Tom Shively and carried by aye vote of all those listed above as present.**
14. **Appoint Board Alternate- Dollene Sanders – Ruby Dunbar made the motion to appoint Dollene Sanders to serve as Board alternate from**