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**MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING
February 23, 2009**

g to order and led the group in the Pledge of Allegiance to the

ROLL CALL: Sue Johnson, Wilma Stephens, Vera Monroe, Cheryl Mihalevich, Wanda Smith, Jim Boettcher, John Metzger, Bernice Reagan and Twila Anderson.

ABSENT and/or EXCUSED: Audrea Lyons, Pete Mayfield, Kathleen Hall, Donnie Wagers, Bob Greer, Ruby Dunbar and Madeleine Dowdy.

STAFF PRESENT: Pam Windtberg.

APPROVAL OF AGENDA: Wanda Smith made the motion to approve the Agenda as presented. Motion was seconded by Sue Johnson and carried.

APPROVAL OF MINUTES: Vera Monroe made a motion to accept the minutes of the November 24th meeting. Motion was seconded by Jim Boettcher and carried.

FINANCIAL REPORT: Jim Boettcher moved to accept the Financial Reports for the months of November, December and January as presented. Motion was seconded by Vera Monroe and carried.

CHECKS WRITTEN REPORT: Vera Monroe moved to approve the Checks Written Report as presented. Motion was seconded by Wanda Smith and carried.

SHL REPORT: Lillian Metzger reported that she and John have stepped down as SHL due to health concerns. The new SHL president is Jo Walker from the Southwest region.

C.A.R.E. REPORT: No Report

SSC REPORT: An illustration of the purchased advertising with the transportation systems in Adair, Lincoln, and Randolph counties (KIRK-TRAN, the LINC and the MAGIC CITY EXPRESS) was included in the board packets.

EXECUTIVE DIRECTOR UPDATE: The Audit report will be presented at the March 23 Board meeting. MOAHA has asked MA4 to be one of their partners for a Legislative Advocacy Day on March 2, 2009.

Medicare Part D open enrollment ended December 31st. Southwest AA is asking that we all contact our senators to ask that the enrollment period be changed to October 1 through November 15- this would give the plans time to get coverage in place by January 2nd for new enrollees; Legislation was introduced on January 27 that would create a prescription drug benefit under original Medicare and require the Secretary of Health and Human Services (HHS) to negotiate drug prices directly with pharmaceutical companies; The department is applying for a grant to provide funding for finding and assisting eligible persons to apply for the Low Income Subsidy, MoRx and the Medicare Savings Program.

The agency/contractor HIPAA policies have been completed- thanks to a lot of hard work by Senior Service Council member, Jack Kelly.

We have received Allotment Table 2009-2 and a very preliminary allotment table for FY 2010 because the state does not have an approved budget for FFY 09 to use as a planning basis.

The 2008 Missouri Senior Report was released the first week in December. The full report can be accessed on the internet.

The MA4 consultant has told us that there could be a withhold for FY 09 and that we can expect a cut in funding for FY 2010.

Update: John Metzger reported on bills in the House &

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **USDA Meals/Medicaid Meals – November, December & January information provided.**
2. **Family Caregiver Support Program – November, December & January information provided.**
3. **Ratification of Executive Committee Action –A phone conference was held on December 16, 2008 with John Metzger, Jim Boettcher, Wanda Smith, Vera Monroe and Wilma Stephens on line. Minutes for this conference was submitted for consideration, in each board members packet and was ratified by all board members present.**
4. **Request for Proposal FY 2010 – 2013 Information Item- The RFP bidding process has begun. The program committee and AAA staff reviewed the current RFP for changes. Public notices were published in 5 newspapers- Kirksville, Moberly, Hannibal, Warrenton and Columbia. The Public Notice was also mailed to current contractors and approximately 30 other agencies that requested to receive the bid notice. Bid packets will be made available at the pre-bid conference on March 16th in Shelbina. Bids will be due in our office no later than 2:00 p.m. on April 30. Bids will be opened and read at that time. The program committee and AAA staff will meet prior to May 15 to review and score responsive RFPs where there is competition. The program committee will make contract award recommendations to the full board at the May 18th board meeting.**
5. **Program Funding Allocations– A motion was made by Wanda Smith to accept the AAA staff recommendation that there be no change in the current service area allocations (Policy Number 03.008) at this time due to the fact that we are facing a possible withhold in FY 09 and funding cuts for FY 2010. Motion was seconded by Jim Boettcher and carried.**
6. **Senior Service Council Recommendation-Jim Boettcher presented the recommendation from the Senior Service Council recommending that the Board look at setting a cap on nutrition allocations for each county. It was decided to table this decision for a later date.**
7. **FY2010 Area Plan Public Hearings-A new area plan is due April 1st-. Agency policy states that we will hold 3 public hearings prior to a new area plan- the Senior Service Council selected Kirksville, Shelbina and Troy as the public hearing sites and designated a representative for each hearing- Teresa Pagliai, Kirksville, Debra Sparks, Shelbina and John Metzger, Troy. If the division requires the AA's to hold just one public hearing we would like to hold only one hearing (in Shelbina) just before or just after the March Board meeting. A motion was made by Wanda Smith that the above course of action be approved. Motion was seconded by Sue Johnson and carried.**
8. **Dates & Polling Locations for Board/SHL Elections-NEMO AAA Board/SHL Elections- Board member positions in Lewis, Macon, Pike, Randolph, Shelby are up for election this year. Board alternate positions are up for appointment in the Northeast region. SHL positions up for election are: NE Region: 1 senator, 1 alternate senator, 3 representatives and 2 alternate representatives; Mark Twain region- 1 senator, 1 alternate senator, 1 representative and 2 alternate representatives; Boonslick region- 1 senator, 1 alternate senator, 4 representatives and 2 alternate representatives Vera Monroe made the motion that these elections be held at the Senior Centers the first full week in May. (May 4th-8th) Motion was seconded by Twila Anderson and carried.**

ing Summit will be held in Columbia at the Holiday Inn Select
reference theme is Aging...everybody is doing it.

Members were informed that in January the Program Integrity
, conducted a post-payment review of the area agencies MO
is in compliance with federal regulations; At some point
DHSS will open the enrollment for Medicaid meal providers to meet the CMS requirement
for client choice - at that point senior centers will need to enroll as providers;
The agency can no longer require that persons authorized for Medicaid-funded Home
Delivered Meals be homebound.

11. **Funding Formula-** Our current percentage under the funding formula is 5.47. In FY 2010, under the proposed funding formula our percentage would be 5.53.
12. **E-Verify- Area Agency/Contractor Compliance-** effective July 1, 2009 a condition of our contract with DHSS will be to affirm that we are enrolled and participate in a federal work authorization program- we have enrolled in E-VERIFY. Because our contractors provide services funded with DHSS money they are also required to participate in a work authorization program such as E-VERIFY. This requirement for providers will be added to our contract for FY 10.
13. **Check Signer-** Pam Windtberg, Executive Director requested an additional check signer- Pam Windtberg, Ruby Dunbar, Audrea Lyons and Vera Monroe are current check signers. Board by-laws state that designated alternates may sign checks with Board approval. Twila Anderson made the motion that Senior Service Council member Jack Kelly be designated as an additional check signer. The motion was seconded by Wanda Smith and carried.
14. **Policies-** required policy changes: Wanda Smith made the motion that the term "Medicaid Match" from Policy Number 03.008 and the Board policy requiring persons authorized for Medicaid-funded Home Delivered Meals to meet the definition of homebound be eliminated. The motion was seconded by Jim Boettcher and carried.
15. **MEHTAP Application-** the FY 2010 application is due March 31. Jim Boettcher made the motion that the MEHTAP Application be mailed. The motion was seconded by Vera Monroe and carried. (This year we are requesting \$108,000. For FY 09 we requested and received \$112,000. We have been notified that our MEHTAP funds have been cut by 5% for FY 09- this is approximately \$5,000. The OATS contract will not be reduced. We cut the funding for our Client Reimbursed Transportation Program.)
16. **HomeCare of Mid-Missouri- Funding Transfer Request-**John Metzger made the motion that Home Care of Mid Missouri be allowed to transfer funds between counties in their service area. The motion was seconded by Vera Monroe and carried.
17. **Appointment of Audit Committee-**In order to comply with the new Tax Form 990, Wanda Smith made the motion that an audit committee of 3 members be established and recommended that Jack Kelly CPA; Keith Harrison; and Wilma Stephens AAA Board Member be appointed to serve on this committee with Jack Kelly serving as Chairman. Motion was seconded by Vera Monroe and carried.
18. **Establish Compensation Committee-** In order to comply with the new Tax Form 990 Twila Anderson made the motion that a Compensation committee be established with the Executive committee serving as the members. Motion was seconded by Sue Johnson and carried.
19. **Governance Committee--** In order to comply with the new Tax Form 990, John Metzger made the motion that the name of the Nominating committee be changed to the Governance committee. Motion was seconded by Jim Boettcher and carried.



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will receive \$77,000.00 divided by 17 nutrition providers.

The business meeting adjourned at 11:30 A.M. The next meeting will be March 23rd, 2009 at the Shelbina Library meeting room, Shelbina, MO.

Wilma L. Stephens, Secretary