

**NORTHEAST MISSOURI AREA AGENCY**  
BOARD MEETING  
**April 26, 2010**

Wanda Smith, Vice Chair called the April meeting to order and led the group in the Pledge of Allegiance to the Flag.

**ROLL CALL:** Sue Johnson, Wilma Stephens, Vera Monroe, Joyce Findley, Wanda Smith, Jim Boettcher, Ruby Dunbar, Twila Anderson, Sue Conover and Jean Patrick.

**EXCUSED:** Pete Mayfield, Donnie Wagers, John Metzger and Bernice Reagan.

**STAFF PRESENT:** Pam Windtberg

**APPROVAL OF AGENDA:** Ruby Dunbar made the motion to approve the Agenda as presented. Motion was seconded by Sue Conover and carried.

**APPROVAL OF MINUTES:** Vera Monroe made a motion to accept the minutes of the March meeting held on March 22, 2010. Motion was seconded by Sue Johnson and carried.

**FINANCIAL REPORT:** Sue Conover moved to accept the Financial Reports for the month of March as presented. Motion was seconded by Twila Anderson and carried.

**CHECKS WRITTEN REPORT:** Joyce Findley made the motion to approve the Checks Written Reports for the month of March as presented. Motion was seconded by Vera Monroe and carried.

**SHL REPORT:** Pam reported the Northeast delegation will meet on Thursday, June 17<sup>th</sup> at 10:00 am at the Monroe City Senior Center to select five proposals to submit to the SHL Board for consideration at the October session. This year's fall session has been cut back to two days and will be held at the Capitol Plaza on October 6<sup>th</sup> & 7<sup>th</sup>.

**C.A.R.E. REPORT:** Dianne Thorsen, Moberly Sr. Services Director gave a report on their Nutrition Center, which operates 6 days a week and provides 225 to 250 meals per day.

**SSC REPORT:** Next meeting will be held the 7<sup>th</sup> of May.

**Older Americans Act/Legislative Update- No Report**

**EXECUTIVE DIRECTOR UPDATE:** Pam Windtberg

Pam reported that last week was National Volunteer Week and extended thanks to the board and contractors for all they do for NEMO AAA.

The Office of Administration released the audit bids on Thursday, April 22 with a closing date of May 20<sup>th</sup>.

We attended several health fairs this month- distributing information to approximately 1100 seniors and exhibitors.

The Memorandum of Understanding between NEMO AAA and United Way of Greater St, Louis has been signed. We will now collaborate on updating existing agencies/services and locating new agencies/services to be added to both respective databases.

SHL's Advocacy Day will be held tomorrow at the Capitol from 10:30am – 2:30pm.

We received our final invoice from the MoRx program for January- over the past 27 months NE has signed up 286 new members- AA's signed up 7,296 new members statewide.

I checked with the state and we have earned all of our MIPPA funding- \$8,397 for FY 2010. Through March we have submitted 243 Med D applications, 79 MoRx applications, 65 LIS applications, 22 QMB applications and we have conducted around 50 outreach events.

To save money on postage we plan to start emailing the monthly Board agenda, minutes and financial report- as soon as we are able to scan the financial report into Word.

We are losing our contracted dietitian as of June 30, 2010. Bid notices for the service were sent out on 4/23 in the PSA.

There could be a delay in the July 1, 2010 requirement to implement the Dietary Reference Intakes (DRIs). The state is evaluating the progress AA's have made toward the implementation of Dietary Guidelines for Americans (DGAs) and Dietary Reference Intakes (DRIs). Implementation could be delayed until October 1, 2010.

The state is in the process of reviewing AA disaster plans- I expect that there will be many required changes before we are through the process.

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

1. **USDA Meals/Medicaid Meals – March information provided.**
2. **Family Caregiver Support Program – March information provided.**
3. **Executive Committee Report– A motion was made by Jim Boettcher that the action taken by the Executive Committee on March 25th, 2010, via a telephone conference, approving a 7.25% budget cut across the board for all programs on the FY 2011 agency's budget in order to maintain a two month working capital be ratified. The following items are to be cut from the agency's FY 2011 administration budget: (1) Raises (2) Board/Staff attendance at the Aging Summit (3) August Board Training (4) August SHL training session (5) February Senior Service Council meeting. Motion was seconded by Joyce Findley and carried.**
4. **Executive Committee Report- A motion was made by Sue Johnson that the action taken by the Executive Committee on April 12, 2010, via a telephone conference, to hire an architect to evaluate and make recommendations concerning the needed repairs on the existing office building and the cost of providing additional storage space be ratified. Motion was seconded by Twila Anderson and carried.**
5. **RSVP Annual Donation-A motion was made by Ruby Dunbar to make a donation to the RSVP's annual volunteer Recognition Banquet in the amount of \$200.00. Motion was seconded by Sue Johnson and carried.**
6. **NEMO AAA Election – Information item.**
7. **2011 Service Unit Prices- A motion was made by Twila Anderson to approve the service unit prices as submitted. The motion was seconded by Jean Patrick and carried.**

**Board training has been scheduled for Monday, August 23<sup>rd</sup> at the Shelbina Library.**

**Respectfully Submitted:**

*Wilma Stephens*

**Next Meeting –May 24, 2010, 10:00a.m.  
@ Memphis MO. Presbyterian Church**

