

NORTHEAST MISSOURI AREA AGENCY
BOARD MEETING
June 28, 2010

John Metzger, Chairman called the June meeting to order and led the group in the Pledge of Allegiance to the Flag.

ROLL CALL: Donnie Wagers, Wilma Stephens, Joyce Findley, Jim Boettcher, John Metzger, Bernice Reagan and Ruby Dunbar.

EXCUSED: Pete Mayfield, Sue Johnson, Vera Monroe, Wanda Smith, Twila Anderson, Sue Conover and Jean Patrick.

STAFF PRESENT: Pam Windtberg

APPROVAL OF AGENDA: Donnie Wagers made the motion to approve the Agenda as presented. Motion was seconded by Joyce Findley and carried.

APPROVAL OF MINUTES: Joyce Findley made a motion to accept the minutes of the May meeting. Motion was seconded by Ruby Dunbar and carried.

FINANCIAL REPORT: Jim Boettcher made the motion to accept the Financial Reports for the month of May as presented. Motion was seconded by Donnie Wagers and carried.

CHECKS WRITTEN REPORT: Ruby Dunbar made the motion to approve the Checks Written Reports for the month of May as presented. Motion was seconded by Donnie Wagers and carried.

SHL REPORT: Pam reported the Northeast delegation met on Thursday, June 17th at 10:00 A.M. at the Monroe City Senior Center and selected two proposals as well as five alternates to submit to the SHL Board for consideration at the October session. The two proposals are (1) To restore the Core funding for Home Delivered meals (2) Predatory Lending/Payday loans and the 5 alternates are (1) Abolish term limits for Missouri State Legislators (2) Increase the ratio in Nursing Homes between residents and the staff, based on resident acuity (3) Raise the asset level for those individuals on Missouri HealthNet (Medicaid) to \$2000.00 for Single and \$3000.00 for a married couple. (4) Limit gifts and campaign contributions to Missouri State Legislators (5) Protect residents of Long Term care facilities from other residents who are sexual predators. This year's fall session has been cut back to two days and will be held at the Capitol Plaza on October 6th & 7th.

C.A.R.E. REPORT: Blanche Kelly, Troy Senior Center Acting Director gave a report on their Nutrition Program. She reported interviews for an Executive Director are in progress and they have been updating the Senior Center. 3 of the 4 satellite centers now have an active exercise program.

SSC REPORT: No Report

OLDER AMERICANS ACT/LEGISLATIVE UPDATE- No Report

EXECUTIVE DIRECTOR UPDATE: Pam Windtberg
The Form 990 Board Review Checklist needs to be completed and returned to the office.

As of May 31, 2010 we have submitted 113 completed LIS and MSP applications- so far we are over our performance target by 29. As soon as we get the numbers for June we will pay contractors. The reimbursement per application will be over \$70.00

This being the end of our fiscal year, all expense sheets need to be submitted by July 10th.

The architect is working on the bid for our building.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **USDA Meals/Medicaid Meals – May information provided.**
2. **Family Caregiver Support Program – May information provided.**
3. **Ratification of Executive Committee Action – The Executive Committee met on 6/4/10 to discuss the bids for a dietician. The Executive Committee voted to contract with Glenda Moore who submitted the lowest bid. Jim Boettcher moved adoption with a second by Ruby Dunbar. Motion was ratified.**
4. **Additional Budget Cut for FY 2011 – The AA's received an additional cut of 1.4 million dollars for FY 11. Our share of this cut is \$81,118. The total cut in General revenue was higher but there were some increases in other categories to offset some of the loss. Also we have approximately \$10,000 in NSIP funds to distribute in FY 11, bringing our loss down to \$71,000. The following actions were taken as a temporary measure during this budget crisis:**
 - (A) **A motion was made by Joyce Findley to reduce mileage reimbursement from .505 to .40. Motion was seconded by Jim Boettcher and carried.**
 - (B) **A motion was made by Joyce Findley to reduce meal reimbursement from \$10.00 to \$7.00 for breakfast, from \$15.00 to \$10.00 for lunch and from \$25.00 to \$15.00 for dinner. Motion was seconded by Donnie Wagers and carried.**
 - (C) **Jim Boettcher made the motion to eliminate 4 AAA Board meetings for the FY 2011, in order to cut expenses. The new FY 2011 Board Schedule will be September 27, 2010- November 22, 2010- February 28, 2011- April 25, 2011 and June 27, 2011. Motion was seconded by Joyce Findley and carried.**
 - (D) **Donnie Wagers made the motion to eliminate the existing Senior Service Council meeting schedule for the FY 2011 and hold only one meeting in February 2011. Motion was seconded by Bernice Reagan and carried.**
 - (E) **Joyce Findley made the motion to eliminate paying staff for unused staff vacation at the end of the fiscal year and allow them to carry all unused vacation over to the next fiscal year. The motion was seconded by Donnie Wagers and carried.**
 - (F) **Jim Boettcher made the motion to spread the remaining deficit across the board to all programs, equally. Motion was seconded by Joyce Findley and carried.**
5. **SSC Membership – A motion was made by Ruby Dunbar that we accept the Intent forms received from John Metzger, Teresa Pagliai, Jack Kelly, Jim Boettcher and Sheree Webb as SSC members for FY 11 and 12. Motion was seconded by Bernice Reagan and carried.**
6. **Standing Committee Reports – Information provided.**
7. **2011 Board Meeting Locations – A motion was made by Joyce Findley that all scheduled AAA Board meetings be moved back to the Shelbina Library, Shelbina, MO for the FY2011. Motion was seconded by Ruby Dunbar and carried.**
8. **Request for Transfer of In-Home Funding – Jim Boettcher made a motion that we accept the request as submitted by HomeCare of Mid Missouri –Monroe City Senior Center and NECAC for transfer of In-Home funds in their service areas. Motion was seconded by Bernice Reagan and carried.**
9. **Nominating Committee –Ruby Dunbar moved adoption of the Governance Committee's slate for election of the Nominating Committee- Ruby Dunbar & Dollene Sanders, Northeast Region; Wanda Smith & Genevieve Lynch, Mark**

Twain Region; and Milton Garrett & Lillian Metzger, Booneslick Region. The motion was seconded by Jim Boettcher and carried.

10. Election of Officers – Ruby Dunbar moved adoption of the Governance Committee’s slate for election of officers-, Wanda Smith, Chairman; John Metzger, Vice-Chairman; Donnie Wagers, Secretary; Wilma Stephens, Treasurer; Jim Boettcher, Parliamentarian and Vera Monroe, Member at Large. Motion was seconded by Bernice Reagan and carried.
11. Designate check signers- Joyce Findley made the motion that Pam Windtberg, Ruby Dunbar, Dollene Sanders Lyons, Vera Monroe and Jack Kelly be accepted as designated check signers. Motion was seconded by Donnie Wagers and carried.
12. Board Members were encouraged to sign up for the committee(s) of their choice.
13. Jim Boettcher made the motion that Jack Kelly; Wilma Stephens; and Keith Harrison be appointed to the Audit Committee. Motion was seconded by Donnie Wagers and carried.

Respectfully Submitted:

Wilma Stephens

**Next Meeting –September 27, 2010, 10:00 a.m.
@ Shelbina Library Shelbina, MO**