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**MISSOURI AREA AGENCY ON AGING  
OF DIRECTORS MEETING  
October 20, 2008**

**John Metzger, Chairman, called the meeting to order and led the group in the Pledge of Allegiance to the Flag.**

**ROLL CALL, Wilma Stephens, Vera Monroe, Jim Boettcher, John Metzger, Bernice Reagan, Bob Greer, and Ruby Dunbar.**

**ABSENT and/or EXCUSED: Madeline Dowdy, Kathleen Hall, Audrea Lyons, Pete Mayfield, Donnie Wagers, Sue Johnson, Wanda Smith, Cheryl Mihalevich, and Twila Anderson.**

**STAFF PRESENT: Pam Windtberg.**

**APPROVAL OF AGENDA: Ruby Dunbar made the motion to approve the Agenda as presented. Motion was seconded by Jim Boettcher and carried.**

**APPROVAL OF MINUTES: Vera Monroe made a motion to accept the minutes of the September 22<sup>nd</sup> meeting. Motion was seconded by Ruby Dunbar and carried.**

**FINANCIAL REPORT: Jim Boettcher moved to accept the Financial Reports for the month of September as presented. Motion was seconded by Bob Greer and carried.**

**CHECKS WRITTEN REPORT: Bob Greer moved to approve the Checks Written Report as presented. Motion was seconded by Bernice Reagan and carried.**

**SHL REPORT: Lillian Metzger reported that the SHL delegates are still working on the top five priority bills.**

**C.A.R.E. REPORT: Senior Center Director of Macon, Judy Williams reported on the process of their new senior center.**

**SSC REPORT: No report for October. Next meeting will be the 1<sup>st</sup> Friday of November.**

**EXECUTIVE DIRECTOR UPDATE:**

- (1) Pam reported that the Aging Summit is the 27<sup>th</sup>, 28<sup>th</sup>, & 29<sup>th</sup> of October in Columbia, MO.**
- (2) Medicaid billing went through with out any problems so reimbursement checks should go out to contractors on time.**
- (3) Toni and Pam met with the staff from the 211-information system on October 6<sup>th</sup>. AAA has begun to share our MAIN information with 211. The next meeting will be in November in order to look at the 211 databases.**
- (4) Open enrollment begins for Medicare Part D November 15<sup>th</sup>.**
- (5)The health fair held in Moberly, MO on October 10th went well. There were over 30 vendors. Attendance was not as high as expected but with NECAC planning this as an annual event, we expect participation will improve in future years.**
- (6) On November 5<sup>th</sup> we are co-sponsoring with RSVP and the University of Missouri Extension, a program on Insurance coverage for persons nearing 65 or are 65 and older. Information will be provided on auto, life, long term care and supplemental insurance. The session will be held in Kirksville at the Telecenter from 10:00 a. m. to 12:00 noon.**
- (7) AARP is asking agencies to join the Divided We Fail Missouri Team. Jim Boettcher made the motion that we participate by informing members, constituents, customers**

ted We Fail public events across Missouri. The  
oe and carried.

re is asking The AAA's for a resolution of support.

John Metzger, the Chair moved that this request be tabled until the November meeting.

**UNFINISHED BUSINESS:**

**NONE**

**NEW BUSINESS:**

1. Home Delivered Meal Expansion/ Medicaid Meals – September information provided.
2. Family Caregiver Support Program – September information provided.
3. Audit – The auditors have been told they are going to receive a contract- when they do our audit will be scheduled. Ted, our auditor, has started doing some of the preliminary work for the audit. Board members need to read, complete and return the enclosed disclosure of relationship form. Audit issues- we are struggling with the new requirements- we cannot find the information we need to fulfill the requirements and Ted has not been able to direct us to the information we need. We do not have an audit committee or the policies and procedures for financial reporting. Ted is planning to meet with some board members prior to the audit.
4. Respite - Until we have an audit we do not know the exact amount of our Respite carryover funds. The agency has authorized respite services for clients who would have been put on a waiting list- at this point we cannot authorize any new service and after the audit we may need to reduce service to current clients. We are reimbursing clients for service provided thru October.
5. Transportation Reimbursement Program – This program is filling a need, in the 1<sup>st</sup> quarter of 09 we provided 54 units of service to 5 clients- 1 client lives in Montgomery City and has to go to Mexico 5 days a week for cancer treatments, another client lives in Randolph county and had to go to St. Louis for treatment. The units of service have been provided at a cost of \$767.78 (\$444.48-AAA, \$296.30-MEHTAP, \$27.00- program income (donation)).

The business meeting adjourned at 10:50 A.M. The next meeting will be November 24<sup>th</sup>, 2008 at the Shelbina Library meeting room, Shelbina, MO.

Wilma L. Stephens, Secretary