

**NORTHEAST MISSOURI AREA AGENCY ON AGING  
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina, Mo.

June 24, 2014

10:00 A.M.

**CALL TO ORDER:** Walt Bittle called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

**BOARD MEMBERS PRESENT:** Cheryl Brammer, Jim Boettcher, Joyce Findley, Vera Monroe, Sue Johnson, Sue Conover, Cheryl Hayes, Walt Bittle, Ruby Dunbar, Twila Anderson and Wilma Stephens

**EXCUSED:** Dollene Sanders, Tom Shively, Paul Quinn and Jean Patrick

**STAFF PRESENT:** Pam Windtberg

**ROLL CALL:** The roll was called with all those listed above as present.

**APPROVAL OF AGENDA:** Cheryl Brammer made the motion to approve the agenda. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

**EXECUTIVE DIRECTOR UPDATE:**

Please sign the IRS Form 990, Return of Organization Exempt From Income Tax form in your Board Folder.

Monitoring contractors begins in August. The monitoring schedule will be sent to contractors and the board members who are monitoring around the 22<sup>nd</sup> of July.

The MIPPA grant is ending September 30.

ma4 is applying for a 2<sup>nd</sup> Navigator grant from CMS and a grant from the ACL to reduce falls for seniors and the disabled.

The 11<sup>th</sup> Annual Show Me Summit on Aging & Health "It's All About Aging" is August 26-28, 2014 at the Lodge of Four Seasons in Lake Ozark, MO.

Three weeks ago it rained 5 ½ inches in two hours. The office did not flood!

We are having a problem with our air conditioner- it may have a leak in the coil. The refrigerant was replaced so it is working for now.

Our subscription for the Board & Administrator publication is due for renewal 9/25/2013. The cost of the subscription is around \$200.00. Joyce Findley made the motion to renew the subscription. Seconded by Sue Johnson and

Dave Sykora, Executive Director, SLAAA, wants to address the board at a Board meeting or by letter to Board members regarding the need for NEMO AAA to become a member of N4A. The consensus of board members is to be addressed by letter.

**APPROVAL OF MINUTES:** Vera Monroe made the motion to approve the April minutes as distributed. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

**FINANCIAL REPORT:** Joyce Findley made the motion approve the April & May financial reports as distributed. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

**CHECKS WRITTEN REPORT:** Joyce Findley made the motion to approve April & May checks written report as distributed. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

**SHL REPORT:** Walt Bittle reported that the NE delegation will meet today to choose 2 proposals and 5 alternate proposals to submit to the SHL Board.

**C.A.R.E. REPORT:** No report.

**LEGISLATIVE UPDATE:** \$400,000 was approved by the legislature for meals in SFY 2015. Unfortunately, State revenues are behind projections so there may be Governor withholds. The Older Americans Act remains unauthorized- it is stalled in the senate over the funding formula.

**NEW BUSINESS:**

1. USDA Meals/Medicaid Meals – April & May information emailed/mailed/in Board folders.
2. Family Caregiver Support Program – April & May information emailed/mailed/in Board folders.
3. Ratification of Executive Committee Actions- Wilma Stephens made the motion to ratify the May 27 action of the Executive Committee to award the following contracts: **Congregate and Home-Delivered Meals**- NEMO Senior Citizens- Adair County, Clark County Council on

Aging- Clark County, Knox County Council on Aging- Knox County, Heartland Resources- Lewis County, Lincoln County Council on Aging- Lincoln County, Senior Center of Macon- Macon County, Hannibal Area Council on Aging- Marion County, Senior Citizen Community Center- Monroe County, Montgomery Council on Aging- Montgomery County, Pike County Council on Aging- Pike County, Monroe City Nutrition Center- Ralls County, Higbee Senior Citizens Center- Randolph County, Senior American Multipurpose Center- Randolph County, Schuyler County Council on Aging- Schuyler County, Scotland County Senior Center, Shelby County Senior Citizens Association- Shelby County, Warren County Council on Aging- Warren County. **Legal Assistance-** Mark Twain Legal Services, **Transportation-** OATS, **Ombudsman-** VOYCE, **Disease Prevention-** Northeast Missouri Rural Health Network. **In Home-** NEMO Senior Citizens- Adair & Schuyler Counties, Heartland Resources- Clark, Knox, Lewis, & Scotland Counties, Shelby County Senior Citizens Association- Shelby County, HomeCare of Mid-Missouri- Macon, Pike, and Randolph Counties, North East Community Action Corporation- Lincoln, Montgomery & Warren Counties, Monroe City Senior Nutrition Center- Marion, Monroe & Ralls Counties. **Respite-** NEMO Senior Citizens- Adair & Schuyler Counties, Heartland Resources- Clark, Knox, Lewis, & Scotland Counties, Shelby County Senior Citizens Association- Shelby County, HomeCare of Mid-Missouri- Macon, Pike, and Randolph Counties, North East Community Action Corporation- Lincoln, Montgomery & Warren Counties, Monroe City Senior Nutrition Center- Marion, Monroe & Ralls Counties. Seconded by Jim Boettcher and carried by aye vote of all those listed above as present.

4. Governance Committee Recommendation for Appointment to SSC – Teresa Pagliai, Jim Boettcher, Sheree Webb, Dollene Sanders and Joyce Findley.
5. Standing Committee Report, 4<sup>th</sup> Quarter FY 14 – Information provided.
6. Request for Transfer of In-Home Funding – Wilma Stephens made the motion to approve NECAC's request to transfer in-home funding within their service area. Seconded by Sue Conover and carried by aye vote of all those listed above as present.
7. Area Plan Budget Revision – Sue Johnson made the motion to approve submitting the FY 2015 area plan budget revision. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

8. Bank Bids – Jim Boettcher made the motion to accept the bid from the Bank of Kirksville. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.
9. Election of Governance Committee – Ruby Dunbar made the recommendation to the Board to elect Ruby Dunbar, Joyce Findley, Jim Boettcher, Dollene Sanders and Travelle Whitaker to serve on the Governance Committee for FY 15. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
10. Election of Officers – Ruby Dunbar made the recommendation to the Board to elect- Vera Monroe, Vice-Chairman; Sue Johnson, Secretary; Joyce Findley, Treasurer and Sue Johnson, Member at Large for FY 2015. Seconded by Joyce Findley and carried by aye vote of all those listed above as present. Walt Bittle, Chairman and Jim Boettcher, Parliamentarian will be serving the second year of a two year term.
11. Designate Check Signers – Wilma Stephens made the motion to designate Pam Windtberg, Ruby Dunbar, Dollene Sanders, Vera Monroe and Eileen Bradley as check signers in FY 2015. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
12. Appoint Program/Audit Committee – Board members were requested to sign up for Program Committee. Joyce Findley made the motion to appoint Eileen Bradley, Vera Monroe and Travelle Whitaker to the Audit Committee. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.
13. Committee Sign Up – Board members were asked to sign up for one or two committees.

The meeting adjourned at 11:30 am.

Respectfully submitted,

Twila Anderson, Secretary