

**NORTHEAST MISSOURI AREA AGENCY ON AGING  
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina, Mo.

February 28, 2011

10:00 A.M.

**CALL TO ORDER:** Wanda Smith called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

**BOARD MEMBERS PRESENT:** Wanda Smith, Jim Boettcher, Vera Monroe, Twila Anderson, Joyce Findley, Sue Conover, Milt Garrett, Dollene Sanders, John Boltz and Ruby Dunbar

**EXCUSED:** Wilma Stephens, Sue Johnson, Pete Mayfield and Jean Patrick

**STAFF PRESENT:** Pam Windtberg

**ROLL CALL:** The roll was called with all those listed above as present.

**FY 10 AUDIT REPORT:** Vera Monroe made the motion to approve the audit as presented. Seconded by Bud Garrett and carried by aye vote of all those listed above as present.

**FY 09 & 10 Monitoring Reports:** The auditor presented the results of the monitoring (Mandated Compliance Review) they completed for both years. There were no findings.

**APPROVAL OF AGENDA:** Jim Boettcher made the motion to approve the agenda. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.

**APPROVAL OF MINUTES:** Joyce Findley made the motion to approve the November minutes as distributed. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.

**FINANCIAL REPORT:** Ruby Dunbar made the motion approve the November, December & January financial reports as distributed. Seconded by Sue Johnson and carried by aye vote of all those listed above as present.

**CHECKS WRITTEN REPORT:** Jim Boettcher made the motion to approve November, December & January checks written report as distributed. Seconded by Bud Garrett and carried by aye vote of all those listed above as present.

**SHL REPORT:** SHL Advocacy day is March 1<sup>st</sup>. Pam, Bob, Wanda and Walt are attending from NE.

**C.A.R.E. REPORT:** Kebbie Sullivan, Schuyler County Council on Aging reported on the activities at the senior center.

**SSC REPORT:** The annual meeting of the Senior Service Council was held on Friday, February 4, 2011.

**EXECUTIVE DIRECTOR UPDATE:** Open enrollment ended for Medicare Part D on December 31<sup>st</sup>. It was a busy 6 weeks. Next year the open enrollment period for Part D is October 15 through December 7.

The legal services online helpline with a statewide toll-free telephone number should be up and running in March. The area agencies will be taking all of the calls and internet inquiries for referral to service with no additional funding. Toni and I attended training on the intake process.

The 3<sup>rd</sup> Party Administrator contract was awarded on January 19 to Syncare, a company from Indiana. Syncare will have 120 days to get up and running with active care plans. There will be a centralized call center for intake. State case workers will still do the adult protective services.

The updated nutrition guide lines are out. The AA's will be meeting with the state on March 15<sup>th</sup> to discuss how and when we will be implementing the changes.

The House passed an FY 2011 continuing resolution with significant program cuts including \$65 million in cuts to the Administration on Aging (this will mean reverting to pre-FY 2009 funding levels) and all Senior Corps funds- includes the loss of RSVP and the Foster Grandparents programs. The appropriation committee voted on an amendment to reinstate \$1,422,018 in the meals program budget. If this funding is not restored the loss of statewide AAA funding from 2008 to 2012 is \$2,773, 513. C.A.R.E. is working on the talking points for discussion with legislators.

DHSS has signed a Memorandum of Understanding with DSS to authorize usage of funding, provided by Rehabilitation Services for the Blind, to the AAA's. NE will receive approximately \$31,500- the funds will be distributed to the senior centers to provide outreach and referral activities for Older Blind Services.

**LEGISLATIVE UPDATE:** The House passed an FY 2011 continuing resolution with significant program cuts including \$65 million in cuts to the Administration on Aging (this will mean reverting to pre-FY 2009 funding levels) and all Senior Corps funds- includes the loss of RSVP and the Foster Grandparents programs. The appropriation committee voted on an amendment to reinstate \$1,422,018 in the meals program budget. If this funding is not restored the loss of statewide AAA funding from 2008 to 2012 is \$2,773, 513.

**UNFINISHED BUSINESS:**

1. NONE

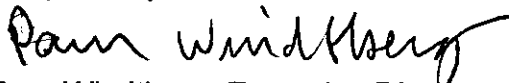
**NEW BUSINESS:**

1. USDA Meals/Medicaid Meals – November, December & January information provided.
2. Family Caregiver Support Program – November, December & January information provided.
3. Ratification of Executive Committee Actions – the Executive Committee met on 12/3/10. The executive committee: appointed John Boltz to fill the Board vacancy in Clark County; appointed Sue Johnson to fill the vacant Board Secretary position; voted to not pay the MA4 staff position assessment for SFY 2011; voted to withhold all payments to the Senior Center of Macon until all items of non-compliance identified in their monitoring are corrected.
4. Governance Committee Recommendation – the governance committee met on February 28, 2011. Ruby Dunbar made the recommendation to the Board to appoint Walt Bittle as alternate Board Member for the Boonslick Region. Seconded by Dollene Sanders and carried by aye vote of all those listed above as present. Board members made the following motions: Dollene Sanders made the motion to appoint Walt Bittle to serve on the Governance Committee from the Boonslick Region. Seconded by Joyce Findley and carried by aye vote of all those listed above as present. Ruby Dunbar made the motion to appoint Jim Boettcher Board Vice Chairman. Seconded by Sue Conover and carried by aye vote of all those listed above as present. Dollene Sanders made the motion to appoint Twila Anderson Board Parliamentarian. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

5. Financial Policy- Gifts Acceptance – Joyce Findley made the motion to approve the gift acceptance policy. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.
6. Revised RFP Score Sheet – Information provided.
7. Dates & Polling Locations for Board/SHL Elections – Jim Boettcher made the motion to hold elections at the senior centers during the week of May 2 – 6, 2011. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.
8. MIPPA Grand Update – The state received a second two year MIPPA grant- NE's funding from the new grant is \$22,667. To earn these funds we must generate 106 applications and meet the additional performance requirements to notify Beneficiaries of changes in the affordable care act and to meet with Family Support Division staff developing a close working relationship with them. The contract period for the 1<sup>st</sup> year of the 2<sup>nd</sup> grant is January 1, 2011 through June 30, 2011- the funding available is \$8,500 and our performance target for LIS/MSP applications is 40. Since the 1<sup>st</sup> and 2<sup>nd</sup> grants overlap in FY 11 we are paying for all applications received through December 31, 2010 out of the 1<sup>st</sup> grant- in July we paid contractors \$67.72 for each of the 124 completed LIS/MSP applications and in March we will pay contractors \$133.25 for each of the 63 applications completed. As of January 31, 2011 contractors have completed 19 of the required 40 applications.
9. SORT Program – Vera Monroe made the motion to not sign the SORT contract. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.
10. Grant Application – There was discussion on partnering with several agencies to submit a grant to the Missouri Foundation for Health. Bud Garrett made the motion to table the issue until further information could be presented to the Board. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

The meeting adjourned at 11:45 am.

Respectfully submitted,



Pam Windtberg, Executive Director