

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina MO

September 26, 2011

10:00 A.M.

CALL TO ORDER: Jim Boettcher called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Wilma Stephens, Vera Monroe, Twila Anderson, Sue Johnson, Joyce Findley, Dollene Sanders, Ruby Dunbar and Walt Bittle.

EXCUSED: Wanda Smith, Milt Garrett, Sue Conover, Cheryl Brammer and Jean Patrick.

STAFF PRESENT: Pam Windtberg

ROLL CALL: The roll was called with all those listed above as present.

APPROVAL OF AGENDA: Wilma Stephens made the motion to approve the agenda. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

APPROVAL OF MINUTES: Vera Monroe made the motion to approve the July 13, 2011 minutes as distributed. Seconded by Wilma Stephens and carried by aye vote of all those listed above as present.

FINANCIAL REPORT: Wilma Stephens made the motion approve the June, July & August financial reports as distributed. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Jim Boettcher made the motion to approve June, July & August checks written report as distributed. Seconded by Vera Monroe and carried by aye vote of all those listed above as present.

SHL REPORT: Walt Bittle reported on the SHL fall session and the five priority proposals chosen- # 1- Restore Core Funding for Home Delivered Meals, # 2- Silver Alert System for Endangered Adults, # 3- Raise the Asset Level for MO Health Net, # 4- Predatory Lending/ Pay Day, Loans and # 5- Criminal Background Checks for Long-Term Care Workers.

C.A.R.E. REPORT: No report.

EXECUTIVE DIRECTOR UPDATE: It was a sad goodbye to our good friend- John Metzger. Memorials were requested for NEMO AAA. There was consensus of the board members to use the memorial money for the NEMO Senior Expo.

The Department of Health and Senior Services is no longer contracting with SYNCARE. The Division of Senior and Disabilities is now authorizing Medicaid Services.

We received the grant (Increasing Access to Behavioral Health Services for Older Adults) submitted to the Missouri Foundation for Health. The grant is for 24 months and we received \$192,000. Our partners in the grant are ElderLynk, Mark Twain Behavioral Health, North central Mental Health center, Preferred Family and Northwest Area Agency on Aging.

The funding of \$37,665.00 to provide outreach and referral activities for Older Blind Services ends September 30.

The 3rd Annual NEMO Senior EXPO is Tuesday, October 25th. We are hoping to have at least 55 exhibitors again this year and to increase the number of attendees. Toni sent out over 500 letters to agencies/businesses asking for exhibitors, sponsors and door prizes-we are getting a good response. We are hoping to have over 300 attendees.

This year the Medicare Part D open enrollment begins on October 15th and ends on December 7th. The area agency and nutrition contractors will be doing plan comparisons and enrollments for seniors and disabled.

OATS is celebrating its 40th anniversary on Wednesday, September 28th.

LEGISLATIVE UPDATE: The governor restored \$442,259 of his \$941,000 withhold for the AAA's home-delivered meals program.

UNFINISHED BUSINESS:

1. NONE

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – June, July & August information provided.
2. Family Caregiver Support Program – June, July & August information provided

3. Ratification of Executive Committee Actions – the Executive Committee voted on 09/15/11 to: restore to contractors the \$128,434 funding cut received in FY11 and to give a 4% cost of living to agency employees. Twila Anderson made the motion to ratify the Executive Committee actions. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.
4. Bylaws Committee Report – the committee's recommendation to the Board is to amend the by-laws by revising section 2 to reflect current board meeting schedule of 5 meetings annually; revising section 3 to clarify that there must be two members of the organization signing all checks and adding additional language regarding board member meeting attendance to section 6. The revisions to the bylaws will be voted on at the November board meeting.
5. FY 12 Board Committees List – Information provided.
6. Area Agency Audit FY11 – Our 2011 audit has not been scheduled.
7. Standing Committee Report, 1st Quarter FY12 – Information provided.
8. Board & Administrator Subscription Renewal – Vera Monroe made the motion to renew the subscription. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.
9. Contractor Monitoring – We will finish our monitoring of contractors tomorrow. The monitoring went very well this year.
10. Year End Report- FY11 – Information provided.
11. State Nutrition Standards – The state nutrition standards give AA's the option of doing the menu/recipe analysis or following the menu pattern.
12. Agency's Financial Situation – We received our July estimated reimbursement, our June reimbursement and our August estimated reimbursement from the division, ending our cash flow problem.

The meeting adjourned at 11:30 am.

Respectfully submitted,

Sue Johnson, Secretary

